



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

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ADVERTISEMENT
RFQ.NMM-23/24-0029

Appointment of a service provider to supply and delivery of sanitary pads at Nelson Mandela Metropolitan for girls in quintiles 1-3 schools within Nelson Mandela Metro by the Department of Social Development (District Office)

Issued by:

Province of the Eastern Cape
Department of Social Development

Contact Person:

Mr L Coutts
Spec: 041-4065917

Private Bag X3906
Port Elizabeth
6000

Name of Company/Bidder: _____

Registration on Central Supplier Database (Provide CSD number): MAAA _____

Vat Reg :No: _____

Company/ Bidder's Tel/Cell: _____

Company email address: _____

**QUOTATIONS MUST BE SUBMITTED BY 11H00 ON THURSDAY, 01 FEBRUARY 2024 IN THE TENDER BOX AT:
DEPARTMENT OF SOCIAL DEVELOPMENT OFFICES, CORNER OF MATI AND STRUANWAY, J.M. MAJOLA
OFFICE, COMPLEX,GQEBERHA(PORT ELIZABETH)**

Closing Date: 01 FEBRUARY 2024

Closing Time: 11H00



SPECIFICATIONS FOR THE SUPPLY AND DELIVERY OF TOP-UP SANITARY PADS TO GIRLS IN QUINTILES 1-3 SCHOOLS IN THE NELSON MANDELA METRO OF THE DEPARTMENT OF SOCIAL DEVELOPMENT (DISTRICT OFFICE)

1. INVITATION

The Department of Social Development invites suitable suppliers for the bid for the supply and delivery of sanitary pads to girls in the Nelson Mandela Metro (District Office) within Eastern Cape Province.

2. BACKGROUND

Women are the worst impoverished because they had to bear the brunt of engendered social and economic discrimination, alienation and exploitation. Consequently, majority of women are subjected to economic and social deprivation which had been exacerbated by legacy of colonialism and apartheid. Therefore, it is of great significance that all endeavours to ameliorate the socio-economic conditions of women are geared towards redressing this historically induced discrepancy by ensuring that social and economic opportunities are biased towards women. The Department of Social Development has identified the need to provide indigent girls in quintiles 1-3 schools with sanitary pads:

- Safe, hygienic, protective sanitary products and information on menstrual health management

3. SCOPE

3.1 The successful bidder, will be required to package the supply and delivery of sanitary pads in the following manner:

- 12 packets of Sanitary Pads containing 10 pads each.
- The 12 packets shall be packed in a single Carry Home Pack to be issued to each child.
- The sanitary pads shall be in a new, hygienic and dry condition
- The total number of Carry Home Packs required is 4000 for Nelson Mandela District Office
- **The final total number of targeted learners may be adjusted as the Department may deem necessary.**

3.2 Branding

- The following information should be printed on the packaging of each pack of 10 pads.
 - The words “**Not for sale**”
 - The logo of the Eastern Cape Department of Social Development. (Specifications of the logo is attached hereto.)
 - SABS endorsement in compliance with SANS 1043: 2010 (Ed 3.00)

3.3 Distribution

- Delivery of the correct quantities to Nelson Mandela District Office stores shall be the responsibility of the service providers
- Distribution of packs to beneficiaries shall be the responsibility of the department
- Poor quality goods shall be returned to the service provider and the service provider will be liable for the cost involved

3.4 Capacity of the Service Provider

- 3.4.1 The bidder is required to have the capacity to deliver the sanitary pads to Nelson Mandela District Office.
- 3.4.2 First preference will be given to bidders who had previously supplied sanitary pads to schools in any of the Provinces in the Republic of South Africa as part of the Dignity Sanitary Project of Government and must provide documentary evidence in support thereof (Government purchase order/SLA/Close-out Report).
- 3.4.3 In the event that a suitable service provider who meet the requirement above is not found, second preference will be given to bidders who have supplied sanitary pads to at least 100 schools and must provide documentary evidence in support thereof. (Purchase order/Contract/Close-out Report). Sanitary pads supplied as a donation will not be considered.
- 3.4.4 In the event that a suitable service provider who meets the requirements above is not found, third preference will be given to service providers who have delivered fast moving consumer goods to government where the rand value exceeded R 100 000.00. Provide documentary evidence.
- 3.4.5 The Department shall apply a “price risk envelope” in order to minimize risk considering the Provincial Price Index as well as internal risk analysis. A deviation from the end user estimate which poses a risk of non-delivery shall constitute grounds for elimination at the sole discretion of the department.
- 3.4.6 At its sole discretion, the department may require a service provider to provide additional information to test its capacity.
- 3.4.7 Preferable, a sample of a pack of 10 pads branded as in 3.1 above, submitted together with its bid on the closing date, will count in the supplier’s favour.

4. PRICING

- 4.2 Bidders must submit a detailed price schedule in respect of all costs and quote as per the pricing schedule attached hereto.
- 4.3 Prices must be inclusive of VAT. If not confirmed, the Department will assume that the price quoted is inclusive of VAT. The Department does not pay VAT to service providers that are not registered with SARS as VAT vendors. It is compulsory for bidders with taxable supplies exceeding R1,000,000.00 (excluding VAT) in a 12 months' period to register for VAT. Sanitary pads are zero rated, therefore they should be excluded from VAT during the pricing.
- 4.4 Bidders must ensure that the quotes submitted have no arithmetic errors as Department will not rectify any errors on the quotations received. The quotes should include all activities/services that will be required for the required services as no variations will be accepted unless mutually agreed to by Department and the appointed service provider prior to contract acceptance.
- 4.5 Bidders will carry the responsibility of ensuring that the proposals submitted have been signed by a dully authorised person. Should it be established after the submission of proposals that the signatory authorising the proposal is not legally appointed by the service provider, the offer/proposal will be disqualified from the evaluation process.
- 4.6 All prices submitted should be typed in black ink or written in pen. No proposals written in pencil will be accepted or evaluated.

5. STANDARD BID REQUIREMENTS

- a) Bid document should be completed in black ink and any use of correction pen (tippex) on the bid document shall nullify the bid. All incomplete bid documents shall not be considered.
- b) Bidders are requested to fully complete the provided Pricing Schedule, any alteration or use of own designed bill of quantity will result in a disqualification.
- c) Bidder must provide prices that are inclusive of transport, packaging and all other relevant costs, where applicable
- d) No alteration, cancellation, omission or addition shall be made to the text or conditions of these documents. Should any unauthorized change be made, the change will not be recognized, but the original document shall apply.
- e) Bidder may withdraw his/her Bid without incurring any liability provided written notice to that effect is received by the Department.
- f) The Department reserves the right to undertake quality assurance of the product.
- g) Only bids submitted by South African owned enterprises will be considered.
- h) To be considered responsive, bidders must submit the following mandatory documents by the closing date and time of the bid. Failure to comply with these mandatory requirements will invalidate the bid:

Duly completed and signed bid document including all the attached ECBD forms.



- SDB 4 as attached
 - SBD 6.1 as attached
 - Proof that the product complies with SANS1043:2010 from the manufacturer. Submit a SABS product Test Report (Mark and attach **Appendix 1**)
 - In bids where Consortia/Joint Ventures are involved, each party must submit a copy of a business registration certificate.
- i) The Department reserves the right to approach the relevant authorities to verify the following for each bidder:
- Citizenship status (individuals)
 - Company information
 - Previous tender and government contract track records (where applicable).
 - Government employment status (individuals)
 - Company / closed corporation ownership / membership status (individuals)
- j) All the pages of a bid must be securely bound together with strong non-removable binding materials. The department will not be responsible for any missing pages in the submitted bids.



MR Y MDINGI
ACTING DISTRICT DIRECTOR:
NELSON MANDELA METRO

18 JANUARY 2024
DATE

6. EVALUATION CRITERIA

The evaluation of the bids will be done in a two-stage process which is as follows:

- Pre-Qualification,
- Application of PPPFA points system

6.1. STAGE 1: Pre-Qualification

6.1.1. Eligibility Requirements

- i) Proof that the product complies with SANS 1043-2010 from the manufacturer.
- ii) The service provider is a South African owned enterprise.
- iii) Proof that the service provider has supplied sanitary pads/fast moving consumer goods as outlined in 3.3 of this bid document.
- iv) An undertaking from/agreement with the manufacturer/distributor to supply the service provider with sanitary pads (letter of confirmation outlining supply arrangements)

6.1.2. Compliance Requirements

- i) Duly completed and signed bid document including all attached SBD 4 Forms.
- ii) In bids where Consortia/Joint Venture are involved, each must submit a copy of business registration certificate.
- iii) Full completion of the pricing schedule

STAGE 2 PPPFA POINTS SYSTEM

Bid proposals will be evaluated in accordance with the 80/20-preference point system, as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000). Bids will be evaluated on price and specific goals.

MATRIX FOR EVALUATION

NO.	Criteria	Points
1.	Price	80
2.	Specific Goals	20
3.	Specific Goal	NUMBER OF POINTS
4.	▪ Gender (women ownership)	6
5.	▪ No franchise (black ownership)	2
6.	▪ Disability	3
7.	▪ Locality (Nelson Mandela Metro)	5
8.	▪ Youth	4
	TOTAL POINTS FOR PRICE & SPECIFIC GOALS	100

SPECIFICATION FOR ONCE-OFF SUPPLY AND DELIVERY OF SANITARY PADS FOR GIRLS IN SCHOOLS- NELSON MANDELA METRO

b

NOTE: SBD 6.1 ATTACHED IN ORDER TO CLAIM PREFERENCE POINTS.

Bidders who have not completed SBD 6.1 will not qualify for preference points.

6.2.1 *In order to obtain preference points for specific goals, bidders must complete ECBD 6.1.*

6.2.2 *Locality will be confirmed as follows:*

- a. *The preferred address on CSD is the only address to be considered provided the address was updated on CSD on date prior to the was publication of invitation to bid.*
- b. *If the preferred address on CSD was updated on a date after publication of the invitation to bid, then the address registered on CIPC will used as the only address to consider for awarding of locality points.*
- c. *A lease agreement where offices are lease together with evidence (Bank statement) that rental has been paid for at least 3 months prior to the incitation to bid was published.*
- d. *Copy of water and lights account from the municipality (Municipal Account, not a councilor's letter) or Eskom statement. The proof of address must be in the name of the company.*
- e. *In case of a joint venture, the preferred address on CSD will be considered provided the JV partner has more that 30% interests in the JV,*
- f. *Attach proof of address*

6.2.3 *In order to be awarded points for disability, a document confirming permanent disability by the doctor must be submitted together with this bid.*

7. CONDITIONS

7.1 SPECIAL CONDITIONS

The following is the minimum specification requirements for the Sanitary Pads

7.1.1 General

- (a) Sanitary pads shall have been made in accordance with sound manufacturing practice, and shall be of an acceptable uniform make, shape and finish.
- (b) All sanitary pads shall be free from lumps, oil spots, streaks of dirt, and similar foreign matter that might affect their appearance or impair their serviceability (or both).
- (c) Sanitary pads shall be delivered in a clean and commercially dry condition and shall, when so required, be capable of withstanding sterilization in an autoclave, or shall be individually sterile packed.

7.1.2 Construction

- (a) Sanitary pads shall be rectangular in shape (with wings) and shall consist of a filler (which may incorporate a non-absorbent layer) that is completely encased in a cover of a woven gauze or of a non-woven material or of a tubular knitted fabric (with or without a seam).
- (b) The cover in all sanitary pads shall be so sealed or secured that it cannot unwrap from the filler during normal handling and use.

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(c) If a sanitary towel has a non-absorbent face, this face shall be clearly indicated.

7.1.3 Dimensions of filler components

1.	2.	3.
Dimensions & Size Designations	Thins	Regular
Length	180 to 260	180 to 270
Width (of Filler)	60 to 80	60 to 70

NB: The length of the absorbent component intended to be nearest to the body and excluding any non-absorbent or tissue wrappings.

7.1.4 Table 2 – Type Designation and Filler Composition.

Type designation	Filler composition
COM	A combination of cellulose pulp and cellulose tissue or cotton wool (or both) (or similar material(s))
CP	Cellulose pulp

7.1.5 Performance Requirements.

Sanitary Pads shall comply with requirements in table 3.

Table 3 – Performance Requirements

1.	2.	3.
Property	Requirement	test method sub-clause
Absorbency volume	15 min	5.4
Thins	15 min	
Regular	5 min	
Absorbency rate		5.5
All sizes	10 max	

7.1.6 Sterility

When sterile-packed sanitary pads are required, they shall pass the test for sterility.

7.1.7 Autoclavability (Special conditions (such as high or low pressure or temperature) that can be established for a variety of applications especially an apparatus (as for sterilizing) using steam under high pressure)

- i. When so required, and when tested, sanitary pads shall be able to withstand steam sterilization without showing any appreciable deterioration in handle or appearance.
- ii. Sanitary pads shall be supplied in suitable packages (Carry Home Packs), each containing 12 packs x 10 sanitary pads and shall be individually sterile-packed.
- iii. The packages shall be packed in bulk containers that will protect the contents from damage and contamination during normal handling, transportation and storage.
- iv. Only packages bearing the same date of manufacture (or other batch identification) and containing sanitary pads of the same construction, size designation, and type shall be packed together in a bulk container.

7.1.8 Marking and Packaging

The following information shall appear in legible and indelible marking on the of each package in at least English:

- a) The trade name or trademark of the manufacturer (or both);
- b) The words "Sanitary pads";
- c) The size designation and type, and whether with loops, without loops or with adhesive backing strips;
- d) The number of sanitary pads in the package;
- e) The date of manufacture or other suitable batch identification; and
- f) The words "Sterile if the wrapper or seal is unbroken", if relevant.

NB: The appointed service provider will be required to submit a sample of the product prior delivery.

7.2 GENERAL CONDITIONS

- a) Bidders who fail to deliver the required goods at a given time, quantity and quality will be given 5 days to rectify the situation before the contract is terminated.
- b) Bidders are advised that goods will be required to be delivered within 14 days of the timeframes in the deliverables after receiving the request.
- c) Bidders must be contactable as and when a need arises.
- d) The department reserves the right to return goods supplied should it be proven that they are of an inferior quality.
- e) Should the supplier continue to provide inferior quality products the Department reserves the right to terminate the contract and the bidder next in line shall be appointed.
- f) The Department is not bound to accept any of the proposals submitted and reserves the right to call for the Best and Final Offers from short listed bidders before final selection.
- g) The department reserves the right to call for interviews with the shortlisted Bidders before final selection.
- h) Bidders must provide a detailed pricing schedule indicating unit prices.
- i) The lowest or any bid will not necessarily be accepted and the department reserves the right to accept the whole or part of any bid.

- j) The department reserves the right to cancel this bid or any portion thereof.
- k) The department reserves the right to award the whole contract or part thereof.
- l) The Department may, before a bid is adjudicated or at any time during the bidding process, oblige a bidder to substantiate any claims it may have made in its bid documents or to call for any additional documents or to make presentation to it;
- m) A contract may, on reasonable and justifiable grounds, be awarded to a bidder that did not score the highest number of points;
- n) This bid is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other legislation or special conditions of contract.
- o) Bids submitted through facsimile or e-mails will not be accepted.
- p) No bids will be considered if submitted after the closing time.
- q) The Department reserves the right to award the bid to more than one bidder, or not to award it at all.
- r) The Department reserves the right to negotiate with the shortlisted Bidders prior to award and with the successful Bidder/s post award based on market conditions.
- s) The Department reserves the right not to award a contract to a bidder with two (2) or more similar contracts within the Department.

8 CONSORTIUM / JOINT VENTURE

It is recognized that bidders may wish to form consortia to provide the Services. A bid, in response to this invitation to bid, by a consortium must comply with the following requirements: -

8.1 Copy of agreement signed by all the members must be submitted. One of the members must be nominated as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members. The lead member must be the only authorized party to make legal statements, communicate with the Department and receive instructions for and on behalf of any and all the members of the Consortium;

8.2 All parties must be registered on the Central Supplier Database (CSD).

9 DISCLAIMER

9.1 Whilst all due care has been taken in connection with the preparation of this Bid, the Department makes no representations or warranties that the content in this Bid or any information communicated to or provided to bidders during the Bidding process is, or will be, accurate, current or complete. The Department, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.

9.2 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in the Bid or any other information provided by the

Department (other than minor clerical matters), the bidder must promptly notify Department in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the Department an opportunity to consider what corrective action is necessary (if any).



MR V DLOVA
DIRECTOR: SUPPLY CHAIN MANAGEMET
DATE: 23/01/24

ANNEXURE A: PRICING SCHEDULE

PART 1	
Description	Price
Price per pack of 10 pads	R
Branding per pack (Containing 10 pads)	R

PART 2	
Description	Price
Packing costs per box (Carry Home Pack)	R
Delivery costs per box (Carry Home Pack)	R
Other costs per box (Specify)	
.....	R.....
.....	R.....
.....	R.....
Sub Total	R.....
Total price per box of 12 packs (Carry Home Pack)	R.....
No. of learners	4000
Price Tendered	R
VAT (If Applicable)	R
Total Tendered Price	R

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2

Do you, or any

person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

1.7 A tenderer must submit, together with its tender, a copy of CIPC Registration document. In the case of sole propriety, copy of the applicable legal registration documentation must be submitted.

1.8 The annexure detailing names of all directors and the percentage share in the enterprise must be completed and submitted together with this claim form.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAR FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEM

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the procurement clerk)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Percentage owned
HDI Goals	Gender (women ownership)	6		
	No Franchise (Black ownership)	2		
	Disability	3		
Other specific goals (RDP)	Locality (Nelson Mandela Metro)	5		
	Youth	4		
	Total	20		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

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Eastern Cape Dept of Social Development

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ANNEXURE TO DSD 80/20 SBD 6.1 FORM

List all Shareholders by Name, Position, Identity Number, HDI status and ownership, as relevant. Information to be used to calculate the points claimed in Table 1.

	Name	Date/Position occupied in Enterprise	ID Number	Date that South African Citizenship was obtained	* HDI Status			% of business / enterprise owned
					No franchise prior to elections	Women	Disabled	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

*Indicate YES or NO

20